

# Alton's Weekly Time Sheet

[SLUG Magazine]

[Street Address] [Street Address 2] [City, State/Province, Postal Code]

Week Start: 3/16/2025  
Employee: [Alton Barnhart]  
Manager: [Angela Brown]  
Employee phone: [Phone]  
Employee e-mail: [email here]

## Week One

Rate per hour: \$14

Day	Date	Time In	Time Out	Time In 2	Time Out 2	Regular Hours	Vacation Hours
Sunday	3/16/2025	TIME	TIME			0	
Monday	3/17/2025	10:00	4:00			6	
Tuesday	3/18/2025	TIME	TIME			0	
Wednesday	3/19/2025	5:00 PM	8:00 PM			3	
Thursday	3/20/2025	TIME	TIME			0	
Friday	3/21/2025	10:00	4:00			6	
Saturday	3/22/2025						
Total						15	

## Week Two

Day	Date	Time In	Time Out	Time In 2	Time Out 2	Regular Hours	Vacation Hours
Sunday	3/23/2025	TIME	TIME			0	
Monday	3/24/2025	9:00	5:00			8	
Tuesday	3/25/2025	TIME	TIME			0	
Wednesday	3/26/2025	12:00	8:00			8	
Thursday	3/27/2025	TIME	TIME			0	
Friday	3/28/2025	9:00	5:00			8	
Saturday	3/29/2025						
Total						24	